

Date: Tuesday, February 11, 2025
From: Jennifer Severson, Grants & Compliance Manager
Subject: Bid Prices for Semi Tractor and/or Flatbed Trailer(s) (Used)

To Whom It May Concern:

The enclosed materials are being submitted to your firm requesting bid prices for equipment items. The bid proposal form and bid documents are also available for download at the following website address: <http://www.lakeareatech.edu/bids>. All items available through your business must be quoted as F.O.B. Watertown, SD. This is a request for prices only and is not an order for shipment.

The bid opening is scheduled on Thursday, February 27, 2025, at 3 p.m. in Conference Room 420 in the Lake Area Tech Student Center and is open to the public. Please submit the bid proposal form and supporting documentation in a sealed envelope with the bidder name and address and the words "**Semi Tractor/Trailer Bid**" clearly identified on the envelope prior to the bid opening date and time to:

Jennifer Severson, Grants & Compliance Manager
Lake Area Technical College
1201 Arrow Avenue
PO Box 730
Watertown, SD 57201

Thank you for your interest.



Jennifer Severson



**WATERTOWN SCHOOL DISTRICT NO. 14-4
1201 ARROW AVENUE, P.O. BOX 730
WATERTOWN, SOUTH DAKOTA 57201**

BID PROPOSAL FORM – Semi Tractor and/or Flatbed Trailer(s) (Used)

As per the General and Detailed Bid Specifications provided by the Watertown School District in reference to the purchase of Semi Tractor and/or Flatbed Trailer(s) for Lake Area Technical College's Corporate Education program, our company offers the following bid, which will remain in effect for a minimum of 45 days from the bid opening date of Thursday, February 27, 2025, at 3 p.m. The following prices are F.O.B. Watertown, SD, unless specified otherwise.

BASE BID(S):

LATC intends to purchase one (1) Semi Tractor and up to three (3) Flatbed Trailers. Bidders may provide bids for one or both equipment items listed below. Refer to attached General and Detailed Specifications for more details. *Items should be bid on a per item basis, quantity of one (1). Please use multiple Bid Proposal Forms if necessary.*

Semi Tractor (Used)* \$ _____/each

**Provide two (2) interior and four (4) exterior photos*

Semi Trailer (Used)** \$ _____/each

Make/Model/Description _____

Semi Trailer (Used)** \$ _____/each

Make/Model/Description _____

Semi Trailer (Used)** \$ _____/each

Make/Model/Description _____

***Provide four (4) exterior photos*

Notes in relation to the above price quote(s): _____

SUBMITTED BY:

Company _____

Contact Name _____ Title _____

Address _____

City/State/Zip _____

Phone _____ Email _____

Submission Date _____

GENERAL SPECIFICATIONS

February 10, 2025

1. Sealed bids for furnishing a Semi Tractor and/or Flatbed Trailer will be received by the School Board of Watertown School District No. 14-4 of Codington County, South Dakota, up until 3 p.m. on Thursday, February 27, 2025, at the Administrative Offices at the Lake Area Technical College, 1201 Arrow Ave., PO Box 730, Watertown, South Dakota. Please contact Jennifer Severson, Grants & Compliance Manager, at (605) 882-5284, ext 253, for any questions you may have regarding the bid documents or process. All bids will be opened and tabulated at said time, referred for study and acted upon by the School Board at its next scheduled meeting.

2. Bidding Form: The School Board requests that bidders use the Bid Proposal Form as prepared by the School District which is entitled "BID PROPOSAL FORM – Semi Tractor and/or Flatbed Trailer." Bidders will be furnished with an electronic copy of said Bid Proposal Form upon request. The bid proposal form and bid documents are also available for download at the following website address: <http://www.lakeareatech.edu/bids>. Please complete and return one (1) copy to Jennifer Severson, Grants & Compliance Manager, 1201 Arrow Avenue, PO Box 730, Watertown, South Dakota 57201. **Bidder should clearly identify on the envelope the bidder name and address and the words "Semi Tractor/Trailer Bid."**

3. Addenda/Revisions: In the event that it becomes necessary to clarify or revise this Bid Memo, Specifications and/or Attachments, such clarification or revision will be by addendum. Any addenda will become part of the bid package and any contract awarded as a result of the bid opening. All addenda will be available at the following website address: <http://www.lakeareatech.edu/bids>. There are no designated dates for release of addenda. Interested bidders should check the bids website on a daily basis from time of bid package posting through bid opening. It is the sole responsibility of the bidder to be knowledgeable of all addenda related to this procurement.

4. Equal Clause: Where names and model numbers of certain manufacturer's items are mentioned in the Specifications or Bid Proposal Form, other names and model numbers of like nature, utility or merit, may be submitted; but the bidder must furnish complete data to show that their items are equal to that specified. The School Board reserves the right to determine whether the items are of equal value to the items as specified and the right to determine and select the items it feels are most suitable to the needs of the District. If bidder is bidding a different item than the specified, the bidder shall indicate the make and model numbers of like nature, utility or merit may be submitted; but the bidder must furnish complete data to show that their items are equal to that specified.

5. Awarding of Contracts: The board reserves the right to contract with the lowest responsible bidder whose unit bid price per item is lowest. Bidders are requested to extend the unit bid price per item to the total price per item for the quantity specified in the space provided on the Bid Proposal Form.

6. Time of Delivery: All items shall be delivered and tested before April 30, 2025. If additional time is needed, indicate the requested delivery date on the bid proposal form. Winning bid must coordinate equipment delivery schedules with LATC. All bids shall be F.O.B. Watertown, South Dakota, unless specified otherwise.

7. Guarantee: The successful bidder shall guarantee said items against defects in materials and workmanship for a minimum period of one year from the date of delivery. All items bid shall be the latest model of manufacture as indicated by serial number. This paragraph not applicable to used equipment.

8. Applicable Taxes: Bid amounts must include all applicable taxes. Typically, the District is exempt from State, County or Municipal sales tax. Exemption Certificates will be furnished by the Lake Area Technical College upon request.


9. State Sales Tax Requirement: Public corporations in South Dakota, such as the Watertown School District, may not purchase goods or services from any retailer who fails or refuses to collect and remit sales tax.

10. The School Board reserves the right to reject any and all bids and to waive informalities.

11. By virtue of statutory authority, preference will be given to contractors, labor, materials, products, and supplies found or produced within the State of South Dakota in a manner provided by law.

Watertown School District No. 14-4
Of Codington County, South Dakota

Lake Area Technical College

By  _____
Jennifer Severson, Grants & Compliance Manager

DETAILED SPECIFICATIONS
Semi Tractor and/or Flatbed Trailer(s)
Lake Area Technical College

In addition to the "GENERAL SPECIFICATIONS" provided, the following, more detailed requirements are set forth for supplying the proposed Semi Tractor and/or Flatbed Trailer for Lake Area Technical College's Corporate Education program. Please contact Jennifer Severson, Grants & Compliance Manager, at (605) 882-5284, ext 253, for any questions you may have regarding the bid documents or process.

QUANTITY:

Lake Area Technical College intends to purchase one (1) Semi Tractor and up to three (3) Flatbed Trailers to satisfy the specifications included in Attachments A and B.

BASE BID:

The base bid shall include a Semi Tractor as outlined in Attachment A and/or Flatbed Trailer(s) as outlined in Attachment B.

EQUAL QUALITY AND FUNCTIONALITY CLAUSE:

Bidder must furnish complete data to show that their items are equal to that specified in quality, performance, and functionality. The School Board reserves the right to determine whether the items are of equal quality, performance, and functionality to the items as specified and the right to determine and select the items they feel are most suitable to the needs of the District.

SERVICE AGREEMENT:

All proposals must outline a service agreement which provides timely replacement or repair of defective or damaged items. Bidder must provide service agreement which allows any item to be repaired or replaced within seven days of notification.

Watertown School District No. 14-4
Of Codington County, South Dakota

Lake Area Technical College

By 
Jennifer Severson, Grants & Compliance Manager

ATTACHMENTS:

- A. Semi Tractor Specifications
- B. Flatbed Trailer Specifications

**Attachment A:
Semi Tractor (Used) Specifications**

Semi-Tractor (Used) Specifications for Purchase – Quantity 1

Required Specifications:

- 2014 or newer truck
- Less than 800,000 miles
- Manual transmission
- 10 speed transmission
- Cruise Control

Preferred Specifications:

- Cummins engine or equivalent (due to tooling availability)
- Manufacturer: International, Freightliner
- 350 HP (lower HP preferred due to minimal load hauling for CDL training)
- Slope-nosed tractor (student visibility)
- With or without sleeper (if it has sleeper, minimum of 36” maximum 42”)
- Wheel base not greater than 239”
- Tires, 50% or better
- Air ride suspension
- Air slide fifth wheel
- No pusher axle
- Air conditioning
- Engine brake

Vehicle accessories/services required but not limited to the following:

- Detailed service and repair records
- Current Department of Transportation inspection and sticker
- Owner and service manuals
- Standard or better Interior Features
- Standard or better Exterior Features

Bid Price to include Shipping, Freight and/or Delivery to the Lake Area Technical College campus, unless specified otherwise.

**Attachment B:
Flatbed Trailer Specifications**

Flatbed Trailer (Used) Specifications for Purchase – Quantity up to 3

Flatbed Trailer to include the following features:

- Length: Minimum 45', maximum 48' flatbed
- Width: Minimum 8', maximum 8'6" flatbed
- No spread axle flatbed

Vehicle accessories/services required but not limited to the following:

- Current Department of Transportation inspection and sticker

Bid Price to include Shipping, Freight and/or Delivery to the Lake Area Technical College campus, unless specified otherwise.